

# Part 2: Chapter 3

## Executive Functions

### 1. Responsibility for Executive Functions

1.1 The following table sets out the allocation of responsibilities within the Executive. The portfolios are expressed in broad terms and may be varied, as provided for in the Executive Procedure Rules set out in Part 3 Chapter 2 of this Constitution.

1.2 The principles of responsibility are as follows:

1.2.1 unless a function, power or responsibility is specifically reserved to the County Council or a Committee of the County Council, the Executive is authorised to exercise the function or power.

1.2.2 the Executive collectively will be responsible for those decisions falling appropriately to it.

1.2.3 all decisions will be recorded.

1.2.4 if a decision is made by an individual Member of the Executive, this will be stated openly and clearly.

1.2.5 the Executive or individual Members of the Executive will normally be making Key Decisions, as defined at Part 3, Chapter 2, Paragraph 3 of this Constitution, or decisions which are significant (even though they may not be Key Decisions).

<b>Responsible Person</b>	<b>Functions</b>
Leader and Executive Member for Hampshire 2050 and Corporate Services	<p>Leader of the County Council and Chairing and managing the Executive and its work.</p> <p>Overall strategy (including Serving Hampshire - Strategic Plan), policy and co-ordination 'across the board', promoting the Hampshire rural estate, and the direction and utilisation of strategic resources and strategic asset management. Partnerships with a focus on rural initiatives, to the benefit of Hampshire, climate change, rural and environmental policy.</p> <p>Primary directorate links – Hampshire 2050, Corporate Operations, and People and Organisation.</p>

	<p>Service area responsibilities – Health and Safety; Emergency Planning functions pursuant to the Civil Contingencies Act 2004 and services within the above Directorate remit areas; except where any area has been specifically allocated within the remit of another Executive Member.</p> <p>Functional areas – policy; strategic overview; overall performance; budget strategy; IT services; Commercial Strategy, including procurement policies and outcomes; development of income generation policies across the board;</p> <p>Strategic Land Programme (including County Farms); Land Disposals (£1Million plus); Land Acquisitions (£500k plus) and acquisitions requiring corporate funding; Leases overall rental commitment (£1Million plus); Strategic Asset Management.</p> <p>Economic Strategy &amp; Recovery Plan; Economic Development Programme and Projects including Tourism, Marketing and Inward Investment. Partnerships with the focus on rural initiatives; Responsibility for building relationships with businesses in Hampshire.</p> <p>Local Transport Plan; Environment Strategy; Transport for the South East/Solent Transport; Minerals and Waste Local Plan; Strategic Transport projects; Strategic Environment Projects; Bus Service Improvement Plan.</p> <p>Developing links with other agencies and other local authorities regarding the development of rural activity. Overall responsibility for the County Council’s relationships with Parish, Town and District and Borough Councils.</p> <p>Climate Change Action Plan; Annual State of the Environment Report; Climate Change Expert Forum; Rural Communities Strategy.</p> <p>Cultural Trust, including arts and museums; Rural Broadband; Monitoring and developing the sustainability of the natural environment and heritage of rural Hampshire; Archaeology.</p> <p>Parish and Town Council Investment Fund and the Rural Affairs Development Fund.</p>
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	<p>Skills and participation (excluding Children’s Services statutory functions). Corporate oversight of the County Council’s Grant Management System; and Members’ Devolved Budgets.</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with minority parties.</p> <p>This Executive Member is also the Chairman of BLAPP.</p>
<p>Deputy Leader and Executive Member for Hampshire 2050 and Corporate Services</p>	<p>To act in place of the Leader if for any reason the Leader is unable to act, or the office of Leader is vacant.</p> <p>To support the Leader and Executive Member for Corporate Services and Hampshire 2050 because of the breadth of the portfolio, by providing additional capacity at Executive level.</p> <p>Overall strategy (including Serving Hampshire - Strategic Plan), policy and co-ordination ‘across the board’, promoting the Hampshire rural estate, and the direction and utilisation of strategic resources and strategic asset management. Partnerships with a focus on rural initiatives, to the benefit of Hampshire, climate change, rural and environmental policy.</p> <p>Primary directorate links – Hampshire 2050, Corporate Operations, and People and Organisation.</p> <p>Service area responsibilities – Health and Safety; Emergency Planning functions pursuant to the Civil Contingencies Act 2004 and services within the above Directorate remit areas; except where any area has been specifically allocated within the remit of another Executive Member.</p> <p>Functional areas – policy; strategic overview; overall performance; budget strategy; IT services; Commercial Strategy, including procurement policies and outcomes; development of income generation policies across the board.</p> <p>Strategic Land Programme (including County Farms); Land Disposals (£1Million plus); Land Acquisitions (£500k plus) and acquisitions requiring corporate funding; Leases overall rental commitment (£1Million plus); Strategic Asset Management.</p>

	<p>Economic Strategy &amp; Recovery Plan; Economic Development Programme and Projects including Tourism, Marketing and Inward Investment. Partnerships with the focus on rural initiatives; Responsibility for building relationships with businesses in Hampshire.</p> <p>Local Transport Plan; Environment Strategy; Transport for the South East/Solent Transport; Minerals and Waste Local Plan; Strategic Transport projects; Strategic Environment Projects; Bus Service Improvement Plan.</p> <p>Developing links with other agencies and other local authorities regarding the development of rural activity. Overall responsibility for the County Council's relationships with Parish, Town and District and Borough Councils.</p> <p>Climate Change Action Plan; Annual State of the Environment Report; Climate Change Expert Forum; Rural Communities Strategy.</p> <p>Cultural Trust, including arts and museums; Rural Broadband; Monitoring and developing the sustainability of the natural environment and heritage of rural Hampshire; Archaeology.</p> <p>Parish and Town Council Investment Fund and the Rural Affairs Development Fund.</p> <p>Skills and participation (excluding Children's Services statutory functions).</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with minority parties.</p>
<p>Executive Lead Member for Children's Services</p>	<p>Lead Member for Children's Services pursuant to Section 19 of the Children Act 2004 and the Statutory guidance on the roles and responsibilities of the Director of Children's Services and the Lead Member for Children's Services (2013).</p> <p>Overall direction, strategy, budget, resources and policy for all Children's matters, i.e. Education, Children and Families pursuant to the requirements of the Children Act 2004. Approval of the Children and Young People's Plan.</p>

	<p>Primary directorate link – Children’s Services Directorate and Hampshire 2050 Directorate.</p> <p>Service area responsibilities – all services within the Children’s Services Directorate, and in relation to Strategic School Planning.</p> <p>Functional areas – statutory Social Services functions of the County Council relating to children, and all education functions exercisable by the County Council as Local Education Authority.</p> <p>Functions related to the Supporting Families Programme.</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with the minority parties.</p>
<p>Executive Member for Education</p>	<p>To support the Executive Lead Member for Children’s Services because of the breadth of the portfolio, by providing additional capacity at Executive level to drive improvements in school standards and educational attainment and liaising with schools, academies, colleges and other representatives of the education sector.</p> <p>Primary directorate link – Children’s Services Directorate.</p> <p>Service area responsibilities – education and schools.</p> <p>Functional areas – working with the Executive Lead Member for Children’s Services to develop policy and strategy in relation to school improvements and educational standards; where agreed with the Executive Lead Member for Children’s Services determining infrastructure and school organisation matters, in accordance with policies and strategies agreed by the Executive Lead Member for Children’s Services, the Children and Young People’s Plan, and where relevant the Children’s Services Capital Programme.</p> <p>Determining appeals in respect of exceptions to school transport policies, other than appeals relating to the safety of walking routes.</p>

	<p>Responsibility for Libraries, HC3S and County Supplies.</p>
<p>Executive Lead Member for Adult Social Care and Public Health</p>	<p>Overall direction, strategy, budget, resources and policy for all Adult Social Care and Public Health matters.</p> <p>Primary directorate links – Adults’ Health and Care and Children’s Services Directorates</p> <p>Service area responsibilities – all services within the remit of the above department including all duties relating to adult social care including safeguarding, including under (inter alia), the Care Act 2014, the Mental Capacity Act 2005 and the Mental Health Act 1983.</p> <p>All services within the remit of the County Council’s public health responsibilities pursuant to the National Health Service Act 2006.</p> <p>All duties relating to the County Council’s responsibilities to improve public health.</p> <p>Functional areas – services for population health and wellbeing (Public Health functions), older people’s services, HCC Care services and all ancillary services, Development of the County Council’s strategy and policy in relation to public health.</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with the minority parties.</p>
<p>Executive Member for Younger Adults and Health and Wellbeing</p>	<p>To support the Executive Lead Member for Adults Social Care and Health because of the breadth of the portfolio, by providing additional capacity at Executive level in the functional areas specified below.</p> <p>Primary directorate links – Adults’ Health and Care and Children’s Services Directorates.</p> <p>Functional areas; Younger adult’s service including learning disability, physical disability and mental health services and the County Council’s relationship with the Voluntary, Community and</p>

	<p>Social Enterprise sector (VCSE) and directorate grants.</p> <p>N.B This Executive Member is also Chairman of the Health and Wellbeing Board and has a lead role in the development of the relationship with the Integrated Care Partnership and Hampshire Place Assembly.</p>
<p>Executive Lead Member for Universal Services</p>	<p>Overall direction, strategy, budget, resources and policy for Universal Services</p> <p>Primary directorate links – Universal Services Directorate.</p> <p>Service Area Responsibilities -Transport and Environment Services (including the Capital Programme), but excluding regulatory matters within the remit of the Regulatory Committee.</p> <p>Functional areas – Highway maintenance and Management Plan; Highway Asset Management Plan; County Planning Services; Waste and Recycling Infrastructure, Joint Municipal Waste Strategy; Main Service Contracts and Contract Management/Performance, Highway Safety and Casualty Reduction Policy.</p> <p>Operation Resilience Annual Programme; Structures Annual Programme; Road Safety Projects and Programme; Road Safety Education; Local Road Safety Partnerships; Street Lighting; Parish Lengthsman Scheme; Parish and District Highways Liaison; Traffic Management Projects and Programmes; On Street Parking and Parking Agencies; Active Travel projects; Local Highways and Transport Improvements; Local Subsidised Bus Contracts; Community Transport Schemes and contracts; Local Passenger Transport Infrastructure; Community Transport Local Projects.</p> <p>Flood Risk Management Strategy; Local Environment Projects; Local Flood Protection/Mitigation Schemes; Flood and Water Management Act Responsibilities; Environmental Campaigns and Ambassador Role Local Environmental Partnerships (incl. Fly-Tipping Partnership); Waste Minimisation Programme; Community Waste Minimisation and Recycling Programme and Projects; Local Air Quality</p>

	<p>Improvement Programme and Projects.</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with minority parties.</p> <p>This Executive Member is also the County Council's Executive appointment to Solent Transport.</p> <p>NB: This Executive Member is also the County Council's Executive appointment to Project Integra Strategic Board Joint Committee.</p>
<p>Executive Member for Countryside and Regulatory Services</p>	<p>To support the Executive Lead Member for Universal Services because of the breadth of the portfolio, by providing additional capacity at Executive level.</p> <p>Primary directorate links – Universal Services.</p> <p>Service area responsibilities – Property Services, including non-strategic asset management within the remit of the above Directorate; the operational framework for the County Farm Estate; Countryside Services including Rights of Way, Country Parks. archives and outdoor activities.</p> <p>Functional areas – Property Services and Facilities Management (excluding Strategic Land Programme), Land Disposals less than £1Million; Acquisitions less than £500k not requiring corporate funding; Leases overall rental commitment less than £1Million.</p> <p>Energy related matters.</p> <p>Archives and records, country parks, countryside sites and nature reserves, regulatory services, including registration, coroners' services, trading standards, asbestos and scientific services; countryside estate; Local Nature Partnership; Bio-diversity/Ecology; Local Nature Recovery Strategy; Protected Landscapes Outside National Parks (incl. AONB Management Plans); Historic Landscape/Gardens</p>
<p>Executive Member for Performance, Human Resources, Inclusion and Diversity</p>	<p>Overall strategy for Performance, Human Resources and Partnership matters.</p> <p>Primary directorate links – People and Organisation Directorate.</p>

	<p>Service area responsibilities – human resources services within the remit of People and Organisation; including strategic workforce development and corporate performance and otherwise where relevant to the role; the Corporate Apprenticeship Programme.</p> <p>Personnel policy formulation and skills development in relation to the County Council’s directly employed workforce (excluding schools), and review of corporate performance through the Annual Performance Report.</p> <p>Appointments to relevant outside bodies not on a proportional basis in consultation with minority parties.</p> <p>N.B. this Executive Member is also Chairman of EHCC.</p>
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